

**NorthLake Park Community School
School Advisory Council meeting
October 10, 2023 NorthLake Park Media Center**

Attendance:

Janice Abrew-Coriano
Emily Archie
Renee Booth
Janet Caballero
Daniela Carter
Lisa Dubik-Epstein
Amanda Francis
Stephanie Houde
Bevin Jacobson
Kristi Madovoy

Ishu Martínez
Jaclyn Miller
Julie Roman
Lisa Spector
Erin Stawarz
Rebecca Smith
Viancca Williams

Call to Order:

A meeting of the NorthLake Park Community School Advisory Council was held on October 10, 2023. Janice Abrew-Coriano called the meeting to order at 8:06 a.m. Amanda Francis will record minutes for this meeting.

Approval of Previous Minutes:

Minutes were provided from the September 12, 2023 meeting. The September minutes were reviewed. A motion was made to approve the September SAC minutes, it was seconded and the minutes were approved. Attendance was taken and we established a quorum. A motion was made to excuse Jackie Fachtmann and Elia Miski, it was seconded and the absences were excused. Janice Abrew-Coriano asked for an amendment to the agenda to add Rock your school. It was seconded and Rock your school was added to the agenda. The agenda for this meeting was approved.

Principal's Report (Announcements/HR & Budget Updates):

Our budget hasn't changed since the last SAC meeting. In Fund 145, the School Improvement Fund, there is \$54.27. This fund is funded by the state. In Fund 211, the School recognition fund, there is \$32,451.24. Fund 211 can only be used for teacher bonuses, equipment and material. In Fund 150, the teacher debit card fund, there is \$1,770.69. This fund can be used for trainings.

Mrs. Archie updated SAC on how the House System is going at NorthLake Park. The t-shirts have been ordered and they should be here this week. SAC paid for the shirts for the whole school. SAC approved \$4,700, but the final cost was under that amount. The next step is that the staff will reveal what house they are in to the students.

Principal Archie informed SAC about how our staff has PLC (professional learning communities) meetings once a week with their grade level. Each week the focus is different 1. ELA (reading), 2. Math 3. Data 4. Student concerns (social/emotional, behavior and academics).

School Improvement Plan (Goal Updates):

The School Improvement Plan for this school year has been submitted to the District office. We are awaiting approval. There are two goals this year, one goal focuses on student engagement and the other goal focuses around developing the social and emotional skills of our students.

Old Business:

Mrs. Miski is still working on the school's sensory room. All the materials have been ordered. This is where the students can go to calm down. When the room is complete we will share pictures.

New Business:

Janice Abrew-Coriano said that the SAC minutes and agenda are now on the school website. Anyone is able to attend the SAC meeting but we have to allow for proper notice.

A nomination was made to approve Julie Roman as a voting member to SAC. A motion was made, and all approved Julie Roman as a voting member of SAC.

Mrs. Martinez met Christina Ortiz from the District to look at the backfield gates. We are going to get push bar exits installed so that the gates do not need to be chained anymore. They also looked at the Kindergarten playground to address the rust. Mrs. Martinez also met with someone from the District to look at the grass in the backfield, he claimed the ants are pyramid ants and they do not bite. It was asked who has keys to the back gate and Mrs. Archie said custodians, Shawn, Mrs. Archie, Mrs. Fulbright and Officer Perez.

Mrs. Archie informed SAC that she is meeting with the YMCA and the District to discuss the contract to see who pays for what.

Janice Abrew-Coriano asked for SAC to look over the SAC bylaws for this school year. A motion was made to approve the bylaws, it was seconded and the bylaws were approved for next school year. Mrs. Abrew-Coriano also discussed the current duties of SAC members. A big focus of SAC is supporting the School Improvement Plan.

SAC members asked Mrs. Archie to have the School Resource Officer, Officer Perez, come to our next SAC meeting to speak. November 1st and 2nd will be the Awards Ceremony days for grades 2,3,4 and 5.

Ms. Sullivan is putting on a school musical this year. We have the scripts and the performance will be in January.

Open Agenda (Non-SAC Members):

Renee Booth addressed SAC about the Rock your school event that took place September 29th at our school. She gave a history of the event and informed SAC that this event promotes engagement and shows the students a new way of learning in unique and creative ways. Parents went above and beyond to decorate our school. Renee Booth is asking for SAC to help partially cover the cost of the schoolwide decorations with \$400. The PTA is covering the additional cost. SAC members discussed the cost and decided that SAC will pay \$500 for Rock your School out of Fund 211. A motion was made to approve \$500 out of Fund 211 for Rock your school decorations, it was seconded and approved.

Meeting Adjournment:

Motion: It was motioned to adjourn the meeting at 8:54 a.m. The motion carried unanimously.

Next Meeting Date, Time, and Location:

November 14th at 8 a.m. in NorthLake Park's Media Center.

Submitted by: Amanda Francis, SAC secretary

Approval date:

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education